

**MINUTES OF THE MEETING OF THE OXFORD AREA
SCHOOL PTA,**

**HELD ON WEDNESDAY 18 NOVEMBER 2009,
IN THE OAS STAFFROOM, COMMENCING AT 7.30 P.M.**

PRESENT: J. Anderson, S. Capper, J. McMillan, K. Riley, J. Rodgers, B. Norrish, M. Van der Veldt, M. Reed, F. Stevenson, N. Frahm

APOLOGIES: S. Williams, S. Bates, L. Inch, J. Searle

MINUTES OF THE PREVIOUS MEETING:

Having been circulated, these were confirmed as a true and accurate record of the meeting held on 13 October 2009. S. Capper / B. Norrish

MATTERS ARISING:

- Trestle Tables - B. Norrish moved: That 2 trestle tables be bought with the \$500 provided through Euan Pulley's efforts with the overseas film crew . Seconded J. Rodgers. B. Norrish to organise purchase.
- Junior Slide – B. Norrish still to action.
- Culverden Fete Catering - Thanks to all those who helped on the night. M. Reed to pass comments on to Seagars – suggest that we meet prior to the night to organise teams for packaging and a system to use, and that perhaps “eats” be provided in the middle of the night to keep everyone going.
- Sports Day Sausage Sizzle – Thanks to Fiona for organising. B. Norrish has discussed with Ian Bolton that the BBQ could do with a clean.
- Ravensdown – Thanks to all those that helped and especially to Jane A. for her organisation and hours spent at the Show. We are now catering for approx. 3x's the numbers that we originally catered for. It was discussed that it would be a good idea to have a “deputy” organiser in case of illness or just to lessen Jane's workload. To be looked at next time. B. Norrish and J. Anderson to work together towards approaching Ravensdown over potential sponsorship for school activities. Ravensdown willing to allow a school display at next catering, also to advertise up and coming events.
- PTA Dinner – 29 November, Café 51, at 7 p.m. Numbers to Sue Williams please. Partners welcome – each person attending to bring a small \$5 Xmas gift to exchange in a “mystery present grab”. M. Reed to re – email members reminding of this evening.
- Rose gifts have been purchased and delivered to S. Williams and L. Inch after their recent hospital stay.

TREASURER'S REPORT:

A balance of \$4063.81 in the account.

N. Frahm / J. Rodgers

B. Norrish requested that the balance of the \$20,000 proposed by the PTA be transferred before 31 December so that it is included in this year's budget. Amount transferred to date not certain at time of meeting. S. Williams to check and transfer any available

funds. Minutes of meeting of 23 February 2008, show PTA agreed to fund items listed in the budget rather than purchase additional items. No amount was minuted. J. Anderson to invoice Ravensdown for speedy payment if possible.

PRINCIPAL'S REPORT:

As attached.

FUNDRAISING:

- Garden Tour – 22 November 2009. Advertisements have been placed in ChCh newspapers and around the district. Discussion was held that costs for this and other PTA events need to be agreed upon by the Committee before purchase. People required on Garden gates to check tickets and each gate to have some tickets available for purchase. Other tickets and lunches are available at the school.
- Wearable Arts – to be promoted at the Flaxmill during the Garden Tour. No House or Class entries next year. Proposed date of Saturday 8 May. J. Anderson to check Rugby Super 14 dates before publishing this date.
- A & P Show – Committee requested information as to the timing of our sausage sizzle located with the cake stall. Decided that 10 – 2 p.m. would be better to reach the lunch crowd in the public area. J. Anderson to notify the A & P Committee.
- Fair – Date set of Sunday 18 October.

NEW BUSINESS:

- Swimming Lessons – These are now paid for by the ex Pool Committee money. Remedial lessons for Years 4,5,6 are starting on Monday for 2 weeks, up to a maximum cost of \$890 funded by the PTA. Letter to be sent to Rachel McRobb thanking her for her work in organising and running the remedial lessons and for the Water Safety lessons she is currently taking in the classes.
- Sunhats for Years 7 & 8: Uniform meeting coming up and this will be discussed then.
- Catering request – 5 December, for 50 people at Ashley Gorge. J. Anderson to check what is required. Any willing helpers to contact Jane. Without volunteers, this will be declined due to busy time of year.
- Salvation Army Catering for 18/19 September 2010. – Saturday evening meal and Finger food lunch required for the Sunday for 100 people. N. Frahm to liase with Adele Bull over what is required and to prepare a costing for a quote.
- Suggested that the School roll be divided amongst PTA members and then this to be used as a ringing list when donations are requested to widen parent involvement. To be actioned next year.
- J. McMillan had been at a N.I. school who had Heat Pumps installed, paid for by an Electricity Company. B. Norrish advised that Oxford has a huge investment in their Boiler heating system and costs would be prohibitive for Power companies in larger schools.
- Iceblocks at Years 1-6 prizegiving. Decided to keep these at prizegiving rather than at the Mystery School Trip.

THANK YOU FOR ALL YOUR ENERGY AND EFFORTS THIS VERY BUSY YEAR AND HOPE TO SEE EVERYONE AT CAFÉ 51 NEXT SUNDAY!!!!