

MINUTES OF THE OXFORD AREA SCHOOL PTA
Held on Tuesday 6th September 2011 in the OAS Staffroom

Meeting Opened: 7.35pm

Present: K. Strahl, B. Andrews, M. Van der Veldt, S. Bates, S. Williams, P. Bruce, J. Rodgers, J. Anderson, B. Norrish, N. Frahm.

Apologies: K. Ellis, F. Stevenson, M. Reed, H. Norton, D. McGregor, S. Thomson.

Confirmation of Minutes:

The minutes of the previous meeting held on 2nd August 2011 were circulated and accepted as a true and accurate record.

Moved: S. Williams **Seconded:** J. Rodgers

Matters Arising:

- Spellathon Forms all handed out to students. Test next Friday 16th September. Runs as usual. One week to collect money after the spelling test. Yr 1-8 involved only. 25% of monies collected goes back to individual classes.
- Garden Tour 2011 9 gardens confirmed - \$10 gift for each participating garden. Decision not to run car boot sale at same time. Raffle to go ahead at one garden, slices and teas/coffee at another garden. 5 classes are keen to make scarecrows and 4 house scarecrows made by Yr 9-13 (= 9 scarecrows, one for each garden). Purchase \$1 buckets to fill with concrete and a post to mount scarecrow. Advertising: Metropole & Essence magazines, Hurunui News, Oxford Bulletin, Coffeenews, CTV, CCC website, OAS website, flyers to garden clubs and centres, large sign at Oxford Spring Cruise, sign on Tram Road.

Motion: To spend up to \$600 on advertising for the Oxford Garden Tour 2011.

Moved: B. Norrish **Seconded:** K. Strahl

Tickets cost \$15 and \$25 with lunch. Tickets available from: OAS, Oxford Service Centre, Oxford Craft Shop, Kaiapoi I-SITE and OAS 10am-12pm on day of Garden Tour. Ring school parents to make slices for tea/coffee garden. *PTA to collectively ring 3 people each?*

- New Gazebo Looking to spend approximately \$575 at The Palms opening after the earthquake sale or at Hornby MITRE 10 on new gazebo – S. Bates.
- PTA Website pages text on new pages looked at (attached to agenda), changes made and approved. Some 'fun while fundraising' photos to be included.
- Uniforms 2nd Hand sale held last week in Rm 11. Reminder to be put in school newsletter for all polo and sweatshirts *have* to have school logo from 2012. Lady in Kaiapoi will sew logos on quality 2nd hand shirts for \$5 each.

Second Hand Uniform Position: S. Bates is stepping down from managing the second hand uniform sales as she has secured a new position as special needs teacher at Aorangi School in Christchurch. Thank you for your service to Oxford Area School Sally, and all the best for your new teaching position in Christchurch.

Some discussion was held as to how to manage the second hand uniforms. B. Norrish suggested some remuneration as an incentive for someone to step up to the position. Message from F. Stevenson re: a company in Kaiapoi are interested in producing new OAS uniforms. S. Williams offered to job share this role.

- Oxford Spring Cruise PTA to provide Devonshire tea/coffees at Oxford Pavilion on Sunday 2nd October 2011. Scone baking day 10am Saturday 1st October – bake 400 scones, third plain/date/cheese (50c extra to buy date & cheese scones),

freeze extra scones for future use. N. Frahm to order ingredients from Oxford Supervalu.

- Tina's Lunches for Juten High School, Japan visit. A thank you to K. Riley, B. Andrews & S. Williams for baking.
- Treasurer's Position J. Hildyard has indicated she would only like to do this temporarily as it is a conflict of interest with her position as school Bursar.
- Ashley Gorge Dinner March 2012 Royal Enfield Motorbike Club annual rally. Cater for 35 people, 3 course meal to start at 7pm on Saturday 3rd March 2011. Price per head negotiable. B. Norrish suggested building in a *good* profit margin (eg. \$25 per head?) and that blokes like meat! Kate Strahl to follow up.
- Richard Till Dinner Maryon Beer organising with Yr12 & 13 students – good experience and will look good on their C.V. Richard will come to school to work with the students prior to the event on Monday 12th September. \$1,000 donation to be given to the OAS Home Economic department.
- Santa Christmas Centre (formerly Christmas Grotto) K. Strahl confirmed to do nativity scene with pupils. One Christmas tree has been set aside for OAS pupils to decorate. J. Rodgers suggested the decorations be made by the Yr 1-3's. Need to be completed by end of November.
- Kaboodle Bags Fundraiser Kaboodle Bags last done at OAS three years ago. Decision to go ahead. Flyer to be made up and distributed to parents who order and pay online. Display of product in school office. Run 1st week in November. B. Andrews to organise.
- Fridge Magnets Fundraiser \$45 set up fee if changing layout, free if only changing term dates. B. Norrish suggested next size bigger than credit card size and to include OAS 'pride principals', make logo smaller and take out the fax no. B. Andrews to liaise with Brent Firkin to redesign magnet.
- Parents Fundraising Survey B. Norrish to follow up.
- Fundraising Calendars decision not to go ahead as poor uptake on this when done last time.

Correspondence:

IN from: Cadbury Chocolate fundraising bars – decision not to go ahead with this at present
e-mail from: Graham Bennett re: Ashley Gorge Dinner
e-mail from; Pamela Stevenson to J. Rodgers re: Kaboodle Bags fundraiser
from: NZ Post, Community Post application receipt

OUT e-mails to: Richard Till from M. Beer and K. Strahl re: CH-CH Arts Festival dinner
e-mail to: Jan Shelton, Ashley Gorge Holiday Park, forwarded to Graham Bennett re: March 2012 Ashley Gorge Dinner
e-mail to: Graham Bennett requesting details of dinner for Royal Enfield Motorbike Club rally at Ashley Gorge Holiday Park, 2nd March 2012
to: NZ Post, application for 400 Community Post envelopes

Moved: B. Andrews **Seconded:** K. Strahl

Treasurers Report:

As attached. Closing Balance in the Oxford Kiwibank account of: \$ 4,180.57

Moved: K. Strahl **Seconded:** B. Andrews

Principals Report:

As attached.

Current Fundraising Events:

- Spellathon - Friday 16th September
- Richard Till Dinner - for Christchurch Arts Festival on 29th Sept- 2nd Oct 2011 (4 nights)
- Oxford Spring Cruise - Sunday 2nd October
- Oxford Garden Tour – Sunday 30th October
- Ravensdown Catering – 10th – 13th November at Christchurch A&P Show

General Business:

- Stuck On You Labels Fundraiser run 1st week in November alongside Kaboodle Bags fundraiser. B. Andrews to organise.
- Oxford Womens Forum Dinner Usually rung by Margaret Thomas one week before dinner in 1st week of March and September of each year. Thank you to J. Anderson for organising and S. Bates, M. Van der Veldt, H. Norton, K. Strahl, N. Frahm, K. Riley for donating and serving food. 25-30 people attended and \$312 raised
- Booking School Interviews Online B. Norrish currently investigating.
- OAS Facebook Page To investigate for 2012.

Meeting Closed: 9.35pm

Next Meeting: 7.30pm, Tuesday 4th October 2011 in OAS Staffroom.